

REGISTERED APPRENTICESHIP ENROLLMENT SUPPORT

WORKNOW supports registered apprentices in multiple ways:

- Tuition or registration fee assistance
- Book assistance
- PPE support, such as boots and tools
- Partial support for dues, as applicable
- Family stabilization support and budget planning or debt management coaching

WORKNOW supports joint (union) and non-union apprenticeship application support, provided the training program is a federally registered apprenticeship program. Apprenticeship Specialist navigators include Madison Cassels with DALF and Faviola Armendariz with Colorado Jobs with Justice. Both organizations serve joint apprenticeship training programs (part of a joint labor management structure). Madison Cassels may provide information support to all apprenticeship applicants or Navigators. Individuals requesting tuition support through IEC or CITC (non-union registered apprenticeship programs), should be processed through CWI directly.

Most DALF and JJJ referrals will go to CWI Navigators specializing in serving incumbent workers—

- Daniel Limache (incumbents) will support apprentices or journey workers enrolled from C70
- Alena Jimenez (incumbents) will support apprentices or journey workers or bootcamp grads from other projects
- Any CWI Navigator (or CORE partner navigator) may refer to Madison or Faviola if the candidate needs apprenticeship support—likely see referrals from Amy Downing with WorkLife Partnership, or Erika Anderson with CCN here.

Tuition or Dues approval is based on funds available and factors related to individual need, history of services received, and amount owed. General framework is for apprenticeship tuition is

- Support in the form of 50% of tuition or registration fee due, for example for LU 68 this would be \$400 of \$800
- Support up to 75% if individual lives within a priority zip code area
- Recommended amounts may be exceeded based on individual need, family size, etc. Request overage must be documented with note from member
- Tuition awards are generally one-time and should be noted according to apprentice year (overage request must be documented)
- Dues support acceptable for both apprentices and journeymen

Please note:

- Additional “Upskill” coaching is available through WorkLife Partnership (Amy Downing) for ANY apprentice member currently working
- Additional supportive resources are available through two primary sources for apprentices
 - o Budgeting, debt management, and credit recovery coaching through mPowered
 - o A C70 apprentice, or one working for Tier One & Two contractors on other projects including Sturgeon, St Andrews, or Kiewit may be referred to WORkLife Partnership (Mercedes Ruiz)
 - o A non-C70 related apprentice, may access post-placement support through WORKNOW/CORE navigators and may also fill out the ASAP support form from ResCare (providing WIOA support services on an on-going basis)

PLEASE SEE ENROLLMENT FLOW CHART ON PAGE TWO

APPLICATION

FROM CORE NAVIGATOR

Collect app, demographic form, waiver, copy of ID/DL, incumbent questions (if applicable), VOE (if applicable); submit to Janell @ CWI

FROM RA PARTNERS

Collect app, demographic form, waiver, copy of ID/DL, incumbent questions (if applicable), VOE (if applicable):



ENROLLMENT

FROM CORE NAVIGATOR

Enrollment complete (inc. POA); Navigator forwards invoice/letter to DALF with *pre-approved* request;

FROM RA PARTNERS

Submit application with invoice/letter on dues or tuition fees; Assigned Navigator to contact within 3 business days; Complete POA mtg in person or over phone



SERVICE